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ATH Order Form (please insert the destination here): _____

Contact Details

Company Name _____ Address _____ _____ _____	Phone _____ Email _____ _____ Ordered By _____	<input type="checkbox"/> (Please tick preferred method of contact) <input type="checkbox"/>
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Travellers Details

Full Name _____ Citizenship _____ Date Of Birth _____ Birth Place Region _____ country _____	Gender <input type="checkbox"/> Male <input type="checkbox"/> Female Passport No. _____ Issue Date _____ Expiry Date _____
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Charges

I accept the ATH Fees will be **£90+VAT** (£108 inc VAT) per application plus the relevant **consulate fees** (apart from the following exceptions; **£65+VAT** (£78 inc VAT) for non-urgent Russian visas, **£120+VAT** (£144 inc VAT) for Nigeria, India (one day visa processing only), Saudi (including the E Number), Algeria, Canada, UK passport renewals and Apostille/Legalisations. **£155+VAT** (£186 inc VAT) for Schengen and Angolan Visas.).

If there is an option to **expedite** the processing speed of the visa I will accept the **extra charges** from the consulate.

If it is possible to **lodge documents the same day that we (ATH) receive them**, I will accept the **extra charge of £35+VAT** (£42 inc VAT) – this option is **only available if confirmed by our office** prior to us receiving the documents.

Service

If it is **not a visa** you are requesting please indicate _____ the service here and leave the section below blank:

Visa Information

Visa Dates	From	To	Region to Visit
I would like my visa to be valid for <input type="checkbox"/> Single entry <input type="checkbox"/> Double Entry <input type="checkbox"/> Multiple entry	I would like my visa to be valid for _____ Day(s) or _____ Month(s) or _____ Year(s)		I would like my visa to be valid for the purpose of: <input type="checkbox"/> Tourism <input type="checkbox"/> Business <input type="checkbox"/> Work

Collection and Delivery Details – please call for a quote if needed

Collection Address	Delivery Address	Delivery Type
<small>(Please only complete this if you require us to collect the documents to you – extra charges will apply)</small>	<small>(Please only complete this if you require us to send the documents to you – extra charges will apply)</small>	<input type="checkbox"/> Royal Mail (Special Delivery) <input type="checkbox"/> Overnight Courier <input type="checkbox"/> Same day Courier <input type="checkbox"/> Personal Collection

Payment Details

<input type="checkbox"/> Payment by invoice (prior agreement only)	Account Reference																		
<input type="checkbox"/> Credit Card or Debit Card	Cardholder Name																		
	Card Holder Address																		
<input type="checkbox"/> Cash	Card Number										Expiry Date								
<input type="checkbox"/> Cheque	Security code										Issue number (Maestro only)				Issue Date				

Signature

Please take payment according to the Andrews Travel House price list and the services chosen. I confirm that I have read, understood and agree with the Andrews Travel House Terms and Conditions, (which are readily available on our website or on request).

Signed _____ **Date** _____